

## Need to Know Information

HTHS CEEB # **310694**

HTHS Address **PO Box 119 Lincroft, NJ 07738**

HTHS Phone **732-842-8444**

HTHS FAX # **732-219-9418**

Mrs. Valpone email **Joann\_Valpone@hths.mcvsd.org**

Mrs. Tice email **Alice\_Tice@hths.mcvsd.org**

When Completing Applications:

Type or print neatly with black ink.

Fill in everything completely.

Optional Personal info ie: languages spoken, ethnicity, etc. is often used for consideration for special scholarships

Optional Essays / Fill this space any way you choose: Should be completed either

With an essay, collage, drawing, or resume depending on the Application

Teacher Evaluations & School/MidYear Reports:

Fill out everything in *To The Applicant*

(X) the box "I do waive" my right to access this recommendation *and sign and date.*

**It is best to give teachers all forms at one time & as soon as possible.**

Please remember letter writing by teachers is a courtesy and a thank you note would be most appreciated!

Mark AP Courses with "AP", do not put "H" for honors. We will explain the special features of the HTHS programs & schedules.

**When in doubt ask by email or stop into guidance @ lunch!**

- Always use a Guidance Request Check List and staple it to a pocket folder!
- Borrow our folders to submit applications!
- Meet all Deadlines, earlier is always better!!
- ED/EA=Tuesday after Columbus Day RD=Monday before Thanksgiving
- Follow up and **check on EVERYTHING!** Keep track of post cards & Test scores sent/received.
- Keep copies of **all** applications.