

**Monmouth County Vocational School District**  
**Delayed Opening Procedure**

1. Emergency school closing decisions will be made by 5:30 AM. Staff will be notified via the District phone messaging system.

2. Delayed opening announcements will be aired as early as possible on the designated radio/TV stations and web site listed below:

WJLK                    1310 AM                    94.3 FM

WBUD                   1260 AM                   101.5 FM

News 12 NJ, CBS, ABC, NBC, and FOX (local)

[www.mcvsd.org](http://www.mcvsd.org) (click the link in the homepage and you will be taken directly to Cancellations.com).

3. The delayed opening plan will be as follows:

A. Shared Time: all AM classes will be cancelled, Staff to report at 8:30 AM. PM sessions will run as scheduled.

B. Full Time: Staff will report at 8:30 AM. Students will report at 9:00 AM. Building principals are responsible for designing appropriate abbreviated class schedules.

4. Should weather conditions deteriorate after a delayed opening has been announced, the Superintendent may elect to close school for the day. The decision will be made no later than 7:00 AM and announced through the designated radio/TV stations. Staff will be notified via the District phone messaging system.

5. All field trips will be cancelled.

6. Decisions related to cancellation of after school events will be made by the building Principal by 2:00 PM.

7. Lunches, where available, will be served at the usual time.

8. Dismissal will be at the usual time.

(Effective Date- December 6, 2005)